

Voluntary Short Term Disability



How to enroll in Voluntary
Short Term Disability
Using the CBA Navigator site



Corporate Benefits Alliance, Inc.

Two ways to log in and register your account:

1. By visiting: <http://CorporateBenefitsAlliance.employeenavigator.com> and selecting the **Register as a new User** option

(Please note your company Identifier is **WEH**)

1. By clicking on the registration link in the email you will receive in your work inbox.

If you have an issue with the system, please reach out to CBA at 610-225-1800 and someone will assist you with registering and logging in.

ABC, Inc. - Demo has implemented online benefit management. In order to collect required information and ensure your current benefit enrollment is correct, you are requested to access your account now. Please access this [Registration](#) link to review your personal data and enrolled benefits.

During the registration process you will be required to enter personal identifying data as well as the following **company identifier: ABC-Inc--Demo-**.

Please direct any questions about enrollment or benefits to your HR administrator.

Thank you,
ABC, Inc. - Demo

****This is an automatic email. Please do not reply.****

Create Your Account

First, let's find your company record

First Name

Last Name

Company Identifier

(provided by HR)

PIN

(Last 4 Digits of SSN / ID)

Birth Date

(mm/dd/yyyy)

Next »

Start Enrollment

You have 1 item to complete.

1 Enroll in your benefits

Start Enrollment

Good Morning, Test!
Grab a cup of coffee and let's get some work done.
You have 2 days left to complete your open enrollment.

Shortcuts

- View Profile
- Document Library
- Enrollment Summary
- Life Events

Contacts

Janice Frayne -- HR Director
jfrayne@willseye.org
215-440-3164

Compliance Documents

Title	Posted
Voluntary Short Term Disability - At A Glance	03/06/2020

Quick Links

- Web MD
- The Mayo Clinic
- National Institute Of Health

Personal Information

Progress: 0 of 5

View steps ▾

1. Personal Information
2. Address
3. Dependent Information
4. Voluntary Short-Term Disability
5. Enrollment Summary

First Name: Test

Middle Name:

Last Name: Tester

Suffix: --Select--

Preferred Name:

Gender: Male Female

Date of Birth: May 19 1964

SSN: ***-**-0002

Tobacco User: Yes No

Phone Number:

Email Address:

Save & Continue

Once you have logged in, you will come to your employee dashboard or landing page. You will select the big green button, **Start Enrollment**. There are only five steps in your enrollment flow. Please make sure to hit save and continue through the steps. A green check mark will show you have completed the step.

Progress: 3 of 5

View steps ▾

1. Personal Information
2. Address
3. Dependent Information
4. Voluntary Short-Term Disability
5. Enrollment Summary

Enrolling in Coverage

Voluntary Short-Term Disability

Wills Eye is offering all employees a chance to enroll in a voluntary short term disability policy to insure your salary should you need to miss work due to an illness or injury. This policy is a voluntary benefit that will be deducted through your payroll. The policy covers 60% of your weekly salary up to \$1,000. This benefit begins on the 8th day of injury or illness and lasts up to 13 weeks.

Additional benefits: Maternity benefit offers 6-8 weeks of benefit depending on natural or c-section birth. This plan is portable and can be taken with you should you terminate employment.

Please note: If you waive this benefit now, you will have to submit an evidence of insurability form at the next enrollment offering.

Select a plan



2020 Voluntary Short Term Disability

\$37.09

Cost per pay period

Effective on 07/01/2020

Your weekly benefit: \$980

Details

Selected

Save & Continue

Don't want this benefit?

Progress: 4 of 5



View steps >

My Selections

Open Enrollment:

\$980.00 at \$37.09 per pay

Current:

No election on file

Helpful Resources

Voluntary Short Term Disability - At A Glance
Voluntary Short Term Disability - At a Glance

Enrollment Summary



Below is a summary of your elections and cost for the upcoming plan year. If you have any questions about your enrollment or would like to make changes, please contact HR.



Signature required

You've elected all your benefits, but we still require a signature before advancing.

Please review the acknowledgment below.

As an eligible employee, I acknowledge that I understand the benefits, rights, and obligations available to me under the plan. I certify the facts contained in this summary are true and complete to the best of my knowledge. I understand that deductions can be made on a pre-tax or post-tax basis. Furthermore, I understand that elections for plans that are deducted on a pre-tax basis cannot be changed during the plan year unless I experience a Qualified Life Event.



Sign to complete enrollment

Click to Sign

Enrolled Plans

Voluntary Short-Term Disability

Collapse ▾



2020 Voluntary Short Term Disability

Coverage: Employee

Effective: 07/01/2020

Cost Per Pay: \$37.09

Benefit: \$980

Progress: 4 of 5



View steps ▾

1. Personal Information
2. Address
3. Dependent Information
4. Voluntary Short-Term Disability
- 5. Enrollment Summary

On the Voluntary Short Term Disability step you will see benefit details, along with your weekly benefit and per pay amount. You may **Select** the benefit and hit **Save**. If you do not want to enroll in the benefit now, you may elect the blue button **Don't want this benefit**. Please keep in mind next year you will need to submit an evidence of insurability form should you waive this year but want to enroll next year. Open Enrollment is May 13th - June 1st, 2020 for the VSTD benefit .

Once you have elected or waived, you can complete your enrollment by hitting the **signature button**. You may also print a statement for your records. The system is open all year, so if you find you want to review your benefits you may log back in and select documents in your document library. If you have any questions, please reach out to Human Resources.